



AIRFREIGHT CONTRACT

Date: _____

Prepared For:

Name: _____
 Street Address: _____
 City: _____ County: _____
 Post Code: _____ Country: _____
 Home Phone: _____ Fax: _____
 Work Phone: _____
 Email: _____ Referred by: H-C Travel

Motorcycle Information

Year:	Make:	Model:	cc:
Vehicle Identification Number:			
Height:	Width:	Length:	Weight:
Registration number:			Value:

If your motorcycle has any chassis, suspension or wheel modifications that will require special attention when securing your motorcycle for shipping, please provide a photograph and details

OUTBOUND

Requested Date of Drop Off: _____ Passenger Ticket
 Requested Date of Departure: _____ Flt.
 Requested Port of Departure: _____
 Requested Port of Arrival: _____

Address and Phone Number at Port of Arrival in Canada (Must be completed):

PHONE

RETURN TRIP

Requested Date of Drop Off: _____ Passenger Ticket
 Requested Date of Departure: _____ Flt.
 Requested Port of Departure: _____
 Requested Port of Arrival: _____

SOME AIRPORTS ARE AVAILABLE ON A SEASONABLE BASIS ONLY. YOUR CONTRACT IS NOT VALID UNTIL AVAILABILITY IS CONFIRMED WITH OUR CARRIERS.



Date:

Contract Price for the Shipment of One (1) Motorcycle is:

One-Way	£	Round Trip
	Pounds sterling	

- Shipping Contract **does not** include the cost of “Temporary Insurance”
- Shipping Contract **does not** include the cost of any Handling Charges, Navcan Handling Fees, Export Declaration costs, Terminal/Warehouse Fees, Airway bill fees, Airline Surcharges, Storage Fees, Customs Fees or Agent fees required for Customs Clearance. These charges/fees are the responsibility of the Shipper (you) and are payable at the port location only. Allow about £25 for export service fees and £80 for import service fees. Some motorcycles may require a discretionary secondary security screening/X-ray and any fees associated with this are also the Shipper’s responsibility.

Note: We require a **refundable deposit*** in the amount of £250.00 per motorcycle per flight (ie £500 round trip) to block pallet space and to guarantee your shipping price for 90 days from the date of this contract. Without a deposit, the price quote is valid for 30 days from the date of this contact. We require the balance of the shipping price to be paid not less than 9 weeks prior to your departure date. The shipping reservations will be finalized when the shipping contract is paid in full. To cancel the contract, we require notice in writing at least thirty-one (31) days prior to your departure date to receive a full refund.

***PLEASE NOTE:** Any cancellations received thirty (30) days or less prior to departure date will result in forfeiture of your deposit.

Please be advised that we are not responsible for any surface transportation or delays in the shipping of your motorcycle. The airline reserves the right to reject, abandon, cancel or delay any shipment. This may be due to airline schedule change, changes in the shipping manifest, Agents/Customs do not clear your motorcycle for transport, or you did not properly prepare your motorcycle for shipping according to the Dangerous Goods regulations. You must disconnect the battery, tape the positive terminal, and have no more than one gallon of fuel in the tank. This must be done prior to drop off (outside the airfreight terminal). All locks must be open. Leave all keys(ignition, fuel tanks, luggage) with the motorcycle for access to the fuel tank and any lockable compartments or boxes. Keep a spare set.

H-C Travel and Motorcycle Express will not be held responsible for cancelled flights or expenses due to any delay. All motorcycles are shipped on a standby basis and will be shipped on the next available flight. H-C Travel and Motorcycle Express shall accept no liability whatsoever for surface transportation arrangements or expenses due to any delays.

NAME:

AGREED: Signature: _____ Date: _____

Please remember to return signed shipping contract (4 pages), copy of motorcycle registration document, insurance application with documentation (if applicable) and payment option.

Important Instructions Regarding Your Shipment

YOU WILL BE RESPONSIBLE FOR THE FOLLOWING:

1. Transportation to / from passenger terminals, cargo warehouses and customs offices. The cargo warehouses may be 4-5 miles away from the passenger terminals and will either require a taxi journey or your own transportation. There may be no public transport.

2. Customs clearance at all ports. This will involve collecting any documentation and taking it to the Customs office. Some ports may require an agent to clear your motorcycle through Customs for export and import. You are responsible to contact the agent PRIOR to drop off or pick up and pay any fees required for Customs clearance. This may also require transportation to/from the agent's office and ports. You will collect your motorcycle from the warehouse after paying any applicable fees, duties, port fees, overtime charges, Customs fees or agent fees for Customs clearance. We will provide the name of an agent for you to contact PRIOR to departure and arrival. Drop off in the UK is 48 hours prior in Gatwick. Drop off in Canada is 48 hours prior. We recommend drop off and collection on a weekday.

3. Disconnecting the battery, taping the positive terminal and having NO MORE THAN ONE GALLON of gasoline (petrol) in the tank. This must be done prior to drop off (outside the airfreight warehouse). If you do not prepare your motorcycle according to these Dangerous Goods regulations, your motorcycle will not be shipped.

4. All locks must be open. Leave ALL keys (ignition, fuel tank, panniers, etc.) with the motorcycle for access to the fuel tank and any lockable compartments or luggage. Keep a spare set.

5. Any modifications the airline may require which will enable them to ship your motorcycle. Procedures can vary depending on the terminal, day and staff. You may not attach any luggage or bags to the motorcycle except for manufacturer's or equivalent hard bags, which may not be packed and must be unlocked and empty for Customs inspection.

6. Any Duty or Tax that may be payable to Customs on your motorcycle shipment.

7. Verifying the days and hours ports are open for drop off and pick up of your motorcycle. Not all ports are open 24 hours a day, 7 days a week. Make sure the port is open on the day you are going to drop off / pick up your motorcycle in case it is a public holiday.

8. Verifying the days and hours Customs offices are open for customs clearance at each port. Customs may not be open for clearance on certain days or hours.

9. Any overtime or after hour's fees required at the port or by Customs Agents.

10. Presenting the ORIGINAL REGISTRATION DOCUMENT (TITLE) at all ports.

11. Verifying the motorcycle shipment has arrived and is available for pick up at the port of destination. You must always refer to the airway bill number.

12. Any storage charges at ports if your motorcycle is dropped off prior to the scheduled drop off date.

13. Any storage charges at ports if your motorcycle is not picked up within the allowable time at your port of arrival.

14. Any terminal fees, warehouse fees, customs fees, airline surcharges, X-ray / secondary security fees, Navcan fees, handling charges, export declaration costs, airway bill fees, storage fees, Customs fees or agent fees required for Customs clearance which are payable only at your port of arrival / departure. These vary from port to port. Ports accept CASH only (local currency) - no cheques or credit cards - if any fee payments are necessary.

16. You MUST notify the airline immediately in the event of damage caused by the airline handling. As a condition precedent to recovery, a claim for any loss or damage must be filed immediately with the airline. If not, your claim may be denied.

17. Any surface transportation or expenses due to any delay in shipment.

18. Contacting our office 10 days prior to your return to confirm the return arrangements on round-trip packages to avoid any airline flight cancellation penalties.

SHIPPING CONTRACT TERMS AND CONDITIONS

1. The transportation of this shipment shall be governed by the rates, terms and conditions of any existing contract between the client and *H-C Travel / Motorcycle Express*.
2. *H-C Travel / Motorcycle Express* shall not be liable for delay caused by airline schedule changes, Customs clearance, failure to clear security, change in manifest, lack of capacity or from any cause.
3. *H-C Travel / Motorcycle Express* will not be bound to transport by any particular schedule, means, vehicle or otherwise as a result of a delay.
4. In no event shall *H-C Travel / Motorcycle Express* be responsible for any indirect, incidental, special or consequential expenses arising out of a delay in shipment.
5. *H-C Travel / Motorcycle Express* shall have the right in case of physical necessity to forward said property by any carrier or route between the point of shipment and the point of destination.
6. It is now mandatory for all motorcycles to be screened through an x-ray prior to shipping at all ports. The **MAXIMUM** allowable dimensions for bikes to go through this x-ray machine are: 145 cm High x 145 cm Wide x 300 cm Long, or 57" High x 57" Wide x 118" Long. You are responsible for any X-ray / secondary screening security fees and any additional costs if required due to density, etc. It will be your responsibility to ensure that your motorcycle is within this restriction. If you need to remove a windscreen or let air out of your tyres in order to meet this requirement, it must be done outside the airfreight warehouse prior to drop off. It is to your advantage to stay with your motorcycle during security screening and procedures to ensure all issues are OK.

ANY MOTORCYCLE THAT EXCEEDS THESE DIMENSIONS WILL NOT BE SHIPPED.

7. If an Agent is required for your departure or arrival at any port, you **MUST** contact the Agent **PRIOR** to drop off or pick up or your motorcycle will not be shipped and/or released.

I UNDERSTAND THE ABOVE INSTRUCTIONS AND AGREE TO THE TERMS AND CONDITIONS.

Name: _____

Signed: _____ Date: _____



Please sign and date this certification at the request of the airline and return to *H-C Travel*:

Motorcycle Express

6800 Jericho Turnpike, Suite 201 West • Syosset
NY 11791-4488. phone: (800) 245 8726 (516) 682 9220 • fax: (516) 682 8231

I certify that this cargo does not contain any unauthorized explosives, incendiaries, or hazardous materials. I certify that the motorcycle is unlocked and the battery is disconnected, the positive terminal is taped and there is less than one gallon of petrol in the tank. I consent to a search of this cargo. If these requirements are not met, the motorcycle will not be shipped. I am aware that this endorsement and original signature, along with other shipping documents, will be retained on file for at least thirty days.”

Name: _____ **Date:** _____
Print/Type Name of Individual Whose Signature Appears as Shipper or Authorized Representative
(ie the person delivering the motorcycle):

Signature: _____

YOUR PASSENGER TICKET FLIGHT INFORMATION

DATE OF DEPARTURE _____	DATE OF RETURN _____
AIRLINE _____	AIRLINE _____
FLIGHT NUMBER _____	FLIGHT NUMBER _____
PORT OF DEPARTURE _____	PORT OF DEPARTURE _____
PORT OF ARRIVAL _____	PORT OF ARRIVAL _____

Mail original documents to:

Name: _____
Street address: _____
Town/city: _____ County: _____ Postcode: _____
Phone: _____

Emergency contact numbers (prior to departure and during your trip)

Contact name: _____
Phone / mobile number: _____
Email: _____

PAYMENT OPTIONS

CLIENT'S NAME:

CHEQUE

All cheque payments must be made in pounds sterling, drawn on a UK Bank, payable to *H-C Travel Ltd* for the total premium.

Mail to:

H-C Travel Ltd

16 High St

Overton

Hampshire RG25 3HA

BANK TRANSFER

You can have your bank transfer the premium directly to our bank. Remember to obtain a confirmation that the funds have been wired. You will be responsible for payment of any fees incurred by you bank for this service. If paying from a non-UK account, please add our bank's processing charge of £10.00.

Natwest Bank

Piccadilly & New Bond St Branch

63-65 Piccadilly

London W1J 0AJ

Bank sort code 50-41-01

Name of Account: *H-C Travel Ltd Client Account*

Account 47897597

IBAN: GB74NWBK50410147897597

SWIFT: NWBKGB2L

WEBSITE

You can pay by debit, credit or charge card on our website, www.hctravel.com, by completing a booking form and using our Worldpay secure payment account.

CREDIT CARD / DEBIT CARD / CHARGE CARD

Please charge the amount of £ _____ (GBP) to my:

VISA DEBIT _____ MAESTRO / MASTERCARD DEBIT _____

Expiry Date: _____ / _____ Valid from: _____ / _____ Issue no. _____

Card No. _____ 3-digit security code _____

Name: (Print name as shown on Card) _____

Card Billing Address: _____

I AGREE TO PAY THE ABOVE AMOUNT ACCORDING TO CARD ISSUER AGREEMENT.

X (Cardholder's Signature) _____ Date: _____